

**MINUTES
NORTH EAST BOROUGH COUNCIL**

**Monthly Meeting
November 4, 2024**

COUNCIL MEMBERS PRESENT:

Amber Belson, President
Ryan McGregor, Vice President
Todd Luke, President Pro Tem
Nancy Anderson
Heather Jones
Bill Beardsley

OTHERS PRESENT:

Bobbi Jo Morey, Mayor
Patrick Gehrlein, Borough Manager
Dan Miller, Solicitor
Rebecca Bliss, Administrative Assistant
Sean Lam, Police Chief
Julio Pazmino, Waste Water Supervisor
Tyler Simmer, Water Supervisor
Mark Hamman, Streets Assistant Supervisor
Joseph Schneider
Eric Urbanowicz
Jacob Jones
Ray Schaff
Amy Burniston
Ryan Burniston
Aaron Jelley
David Hirtzel
Paul Crowe
Mike Dunlavey
Dave Herman
Sherry Reed

The regular monthly meeting of North East Borough Council will be held Monday, November 4, 2024, at 6:00 p.m. in Council Chambers.

CALL TO ORDER:

Borough Council President A. Belson called the meeting to order at 6:00 p.m., at which time the Pledge of Allegiance was recited.

INVOCATION:

B. Beardsley offered the invocation.

REVISED AGENDA:

North East Community Marina Authority: Board Member Appointment

R. McGregor motioned to approve the revised agenda as presented. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

MINUTES:

H. Jones motioned to approve the October 7, 2024, minutes as presented. T. Luke seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

T. Luke motioned to approve the October 21, 2024, minutes as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

EXPENSE REPORT:

H. Jones motioned to approve the Expense Approval Report as presented. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

CITIZENS TO BE HEARD:

There were no Citizens to be Heard.

REPORTS FROM ELECTED OFFICERS:

There were no Reports from Elected Officers.

REPORTS FROM APPOINTED OFFICERS:

There were no Reports from Appointed Officers.

REPORTS FROM STANDING COMMITTEES:

There were no Reports from Standing Committees.

REPORTS FROM SPECIAL COMMITTEES:

There were no Reports from Special Committees.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

Resolution 11042024-1: Main Street Matters Application 1

P. Gehrlein stated that the proposed resolution is an application for a Main Street Matters Grant through DCED in the amount of \$50,000 to be used as a planning grant to create a downtown masterplan in alignment with the comprehensive plan. R. McGregor motioned to approve Resolution 11042024-1: Main Street Matters Application 1 as presented. T. Luke seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

Resolution 11042024-2: Main Street Matters Application 2

P. Gehrlein stated that the proposed resolution is an application for a Main Street Matters Grant through DCED in the amount of \$100,000 to be used for business development. H. Jones motioned to approve Resolution 11042024-2: Main Street Matters Application 2 as presented. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

Resolution 11042024-3: Main Street Matters Application 3

P. Gehrlein stated that the proposed resolution is an application for a Main Street Matters Grant through DCED in the amount of \$684,500 to be used for property acquisition, renovation, and demolition to improve the downtown area. N. Anderson motioned to approve Resolution 11042024-3: Main Street Matters Application 3 as presented. H. Jones seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

Resolution 11042024-4: Intergovernmental Agreement MOU SRO

Chief Lam stated that the proposed resolution MOU is an intergovernmental agreement between the North East Borough and North East Township that would allow for the North East Police Department to have jurisdiction in the township for the SRO position in the school district, as some of the school district property is within the township boundaries. H. Jones motioned to approve Resolution 11042024-4: Intergovernmental

Agreement MOU SRO as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

Articles of Agreement – 2025 Non-Uniform Employee Contract

P. Gehrlein stated that the non-uniform collective bargaining unit and personnel committee met and agreed to a one-year contract with a 4% cost of living adjustment as presented. R. McGregor stated that the discussions were positive and productive on both sides. R. McGregor motioned to approve the Articles of Agreement –2025 Non-Uniform Employee Contract as presented. N. Anderson seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

North East Community Marina Authority: Board Member Appointment

A. Belson stated that there was one letter of interest received for the marina board vacancy. H. Jones motioned to appoint Mike Dunlavy to fill the vacancy on the North East Community Marina Authority. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Heather Jones	<u>Yes</u>
Ryan McGregor	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

Second Monthly Meeting – November 18, 2024, if needed

P. Gehrlein stated that a second monthly meeting is not needed.

CORRESPONDENCE:

- Police Chief Report
- Code Enforcement Report
- Departmental Report
- Manager’s Report
- Commissions and Authorities

ANNOUNCEMENTS:

A. Belson stated that the County Executive has announced a countywide burning ban in effect Wednesday, November 6, 2024, to last 14 days, in an effort to reduce the number of brush/windland fires the county has been experiencing during recent dry conditions.

A. Belson reminded the community of the upcoming Veterans’ Day Ceremony to be held at Gibson Park on November 11.

H. Jones encouraged everyone to vote in the election this week.

B. Beardsley encouraged community participation in the Move the Mountain food drive on November 9, which benefits the North East Community Food Pantry.

PUBLIC COMMENTS:

There were no public comments.

ADJOURNMENT:

At 6:15 p.m. T. Luke motioned to adjourn. H. Jones seconded. The motion carried unanimously.

Rebecca Bliss (November 5, 2024)

Patrick Gehrlein, Borough Manager