

**MINUTES  
NORTH EAST BOROUGH COUNCIL**

**Monthly Meeting  
September 3, 2024**

**COUNCIL MEMBERS PRESENT:** Amber Belson, President  
Ryan McGregor, Vice President  
Todd Luke, President Pro Tem  
Nancy Anderson  
Heather Jones  
Bill Beardsley

**OTHERS PRESENT:** Bobbi Jo Morey, Mayor  
Joel Morey, Junior Council Person  
Patrick Gehrlein, Borough Manager  
Dan Miller, Solicitor  
Rebecca Bliss, Administrative Assistant  
Sean Lam, Police Chief  
Julio Pazmino, Waste Water Supervisor  
Tyler Simmer, Water Supervisor  
Mark Hamman, Streets Assistant Supervisor  
Eric Luke  
Lee Ellsworth  
Paul Crowe  
Ray Schaff  
Dan Adamus  
Kate Magill  
Patrick Magill

The regular monthly meeting of North East Borough Council will be held Tuesday, September 3, 2024, at 6:00 p.m. in Council Chambers.

**CALL TO ORDER:**

Borough Council President A. Belson called the meeting to order at 6:00 p.m., at which time the Pledge of Allegiance was recited.

**INVOCATION:**

R. McGregor offered the invocation.

**MINUTES:**

R. McGregor motioned to approve the August 5, 2024, minutes as presented. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

|                |            |                |            |
|----------------|------------|----------------|------------|
| Nancy Anderson | <u>Yes</u> | Todd Luke      | <u>Yes</u> |
| Amber Belson   | <u>Yes</u> | Heather Jones  | <u>Yes</u> |
| Ryan McGregor  | <u>Yes</u> | Bill Beardsley | <u>Yes</u> |

**EXPENSE REPORT:**

T. Luke motioned to approve the Expense Approval Report as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

|                |            |                |            |
|----------------|------------|----------------|------------|
| Nancy Anderson | <u>Yes</u> | Todd Luke      | <u>Yes</u> |
| Amber Belson   | <u>Yes</u> | Heather Jones  | <u>Yes</u> |
| Ryan McGregor  | <u>Yes</u> | Bill Beardsley | <u>Yes</u> |

**CITIZENS TO BE HEARD:**

There were no Citizens to be Heard.

**REPORTS FROM ELECTED OFFICERS:**

There were no Reports from Elected Officers.

**REPORTS FROM APPOINTED OFFICERS:**

There were no Reports from Appointed Officers.

**REPORTS FROM STANDING COMMITTEES:**

There were no Reports from Standing Committees.

**REPORTS FROM SPECIAL COMMITTEES:**

There were no Reports from Special Committees.

**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**NEW BUSINESS:**

**Resolution 09032024-1: Application for Erie County Municipal Infrastructure Gap Funding Program**

P. Gehrlein stated that the proposed resolution will allow the Borough to apply to the county for additional funding for the water line project on Wall Street, with matching funding from H2O PA, Liquid Fuels, and CDBG funds. T. Luke motioned to approve Resolution 09032024-1: Application for Erie County Municipal Infrastructure Gap Funding Program as presented. H. Jones seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

|                |            |                |            |
|----------------|------------|----------------|------------|
| Nancy Anderson | <u>Yes</u> | Todd Luke      | <u>Yes</u> |
| Amber Belson   | <u>Yes</u> | Heather Jones  | <u>Yes</u> |
| Ryan McGregor  | <u>Yes</u> | Bill Beardsley | <u>Yes</u> |

**2025 MMO (Minimum Municipal Obligation) for the Non-Uniform Pension Plan**

P. Gehrlein stated that the Minimum Municipal Obligation for the Non-Uniform Pension Plan for the 2025 Plan Year is \$113,613, which was included in the annual budget. H. Jones motioned to approve the 2025 MMO (Minimum Municipal Obligation) for the Non-Uniform Pension Plan as presented. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

|                |            |                |            |
|----------------|------------|----------------|------------|
| Nancy Anderson | <u>Yes</u> | Todd Luke      | <u>Yes</u> |
| Amber Belson   | <u>Yes</u> | Heather Jones  | <u>Yes</u> |
| Ryan McGregor  | <u>Yes</u> | Bill Beardsley | <u>Yes</u> |

**2025 MMO (Minimum Municipal Obligation) for the Police Pension Plan**

P. Gehrlein stated that the Minimum Municipal Obligation for the Police Pension Plan for the 2025 Plan Year is \$19,353, which was included in the annual budget. H. Jones motioned to approve the 2025 MMO (Minimum Municipal Obligation) for the Police Pension Plan as presented. T. Luke seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

|                |            |                |            |
|----------------|------------|----------------|------------|
| Nancy Anderson | <u>Yes</u> | Todd Luke      | <u>Yes</u> |
| Amber Belson   | <u>Yes</u> | Heather Jones  | <u>Yes</u> |
| Ryan McGregor  | <u>Yes</u> | Bill Beardsley | <u>Yes</u> |

**Water Authority Appointment: Tony Montefiori**

P. Gehrlein stated that T. Montefiori has expressed interest in volunteering in the community, specifically through the Water Authority, and has submitted a letter of interest for Council’s consideration. T. Luke motioned to approve the Water Authority Appointment: Tony Montefiori as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

|                |            |                |            |
|----------------|------------|----------------|------------|
| Nancy Anderson | <u>Yes</u> | Todd Luke      | <u>Yes</u> |
| Amber Belson   | <u>Yes</u> | Heather Jones  | <u>Yes</u> |
| Ryan McGregor  | <u>Yes</u> | Bill Beardsley | <u>Yes</u> |

**Gibson Park: Wreaths Across America – Wreath Hanging Ceremony for Veterans of all Military (December 14)**

H. Jones motioned to approve the request for Gibson Park: Wreaths Across America—Wreath Hanging Ceremony for Veterans of all Military (December 14) as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

|                |            |                |            |
|----------------|------------|----------------|------------|
| Nancy Anderson | <u>Yes</u> | Todd Luke      | <u>Yes</u> |
| Amber Belson   | <u>Yes</u> | Heather Jones  | <u>Yes</u> |
| Ryan McGregor  | <u>Yes</u> | Bill Beardsley | <u>Yes</u> |

**2<sup>nd</sup> Quarter 2024 Water Shut Off List – To be presented**

R. McGregor motioned to approve the 2<sup>nd</sup> Quarter 2024 Water Shut Off List as presented. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

|                |            |                |            |
|----------------|------------|----------------|------------|
| Nancy Anderson | <u>Yes</u> | Todd Luke      | <u>Yes</u> |
| Amber Belson   | <u>Yes</u> | Heather Jones  | <u>Yes</u> |
| Ryan McGregor  | <u>Yes</u> | Bill Beardsley | <u>Yes</u> |

**Second Monthly Meeting – September 16, 2024, if needed**

P. Gehrlein stated that there will not be a second monthly meeting.

**CORRESPONDENCE:**

- Police Chief Report
- Code Enforcement Report
- Departmental Report
- Manager’s Report
- Commissions and Authorities

**ANNOUNCEMENTS:**

R. McGregor stated that the Recreation Commission will be starting basketball and indoor soccer programs.

R. McGregor asked T. Simmer for an update regarding a second restroom at Eaton Reservoir. T. Simmer stated that the PA Fish and Boat Commission will be providing a second portable restroom facility beginning in the spring of 2025, typically installed around May.

**PUBLIC COMMENTS:**

K. Magill, 10944 Sunset Drive, asked for information regarding the proposed College Woods Park plan, stating that she'd like to attend future meetings and be involved in the planning process. P. Gehrlein stated that the process will involve a consultant, study of the area, proposal, and public input.

D. Adamus, 16 West Division Street, Mellon Heritage Foundation, asked for support for the creation of an MOU to provide police presence at the Mellon Heritage Foundation campus. H. Jones stated that the North East Township will need to create the MOU to be presented to the Borough for police protection of the property, as it is located in the township.

A. Belson thanked the Borough employees for their work, stating that the town always looks beautiful.

**ADJOURNMENT:**

At 6:15 p.m. H. Jones motioned to adjourn. T. Luke seconded. The motion carried unanimously.

---

Rebecca Bliss (September 4, 2024)

---

Patrick Gehrlein, Borough Manager