

**MINUTES**  
**NORTH EAST BOROUGH COUNCIL**

**Monthly Meeting**  
**April 1, 2024**

**COUNCIL MEMBERS PRESENT:**

Amber Belson, President  
Ryan McGregor, Vice President  
Todd Luke, President Pro Tem  
Nancy Anderson  
Heather Jones  
Bill Beardsley

**OTHERS PRESENT:**

Bobbi Jo Morey, Mayor  
Patrick Gehrlein, Borough Manager, via phone  
Dan Miller, Solicitor  
Rebecca Bliss, Administrative Assistant  
Sean Lam, Police Chief  
Julio Pazmino, Waste Water Supervisor  
Wayne Yokom, Streets Supervisor  
Tyler Simmer, Interim Water Supervisor  
Joel Morey, Junior Council Person  
Tom Huber  
Matt Rink  
Diana Hanes  
Dave Herman  
Jake Jones  
Chris Skrekla  
Bob Belson  
Ed Mascharka  
Dan Adamus  
Jody Timer  
Rich Timer  
John Hullenburg  
Ray Schaff  
Dave Jelley  
Aaron Jelley  
Ray Knappenberger  
Michael Yori  
Tim Truitt  
Paul McCarty  
Ed Cancilla  
Rocky Owens  
Jeffrey Rice  
Eric Urbanowicz  
Mike Dunlavey  
Debra Wurst  
Kim Timer  
David Hirtzel  
Others present, not signed in

The regular monthly meeting of North East Borough Council was held Monday, April 1, 2024, at 6:00 p.m. in Council Chambers.

**CALL TO ORDER:**

Borough Council President A. Belson called the meeting to order at 6:00 p.m., at which time the Pledge of Allegiance was recited.

**INVOCATION:**

B. Beardsley offered the invocation.

**MINUTES:**

H. Jones motioned to approve the March 4, 2024, minutes as presented. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

T. Luke motioned to approve the March 18, 2024, minutes as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

**EXPENSE REPORT:**

B. Beardsley motioned to approve the Expense Approval Report as presented. T. Luke seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

**CITIZENS TO BE HEARD:**

There were no Citizens to be Heard.

**REPORTS FROM ELECTED OFFICERS:**

There were no Reports from Elected Officers.

**REPORTS FROM APPOINTED OFFICERS:**

There were no Reports from Appointed Officers.

**REPORTS FROM STANDING COMMITTEES:**

There were no Reports from Standing Committees.

**REPORTS FROM SPECIAL COMMITTEES:**

There were no Reports from Special Committees.

**UNFINISHED BUSINESS:**

**North East Marina**

A. Belson stated that the proposed Resolution 04012024-1: Establishing a Municipal Authority would establish the North East Marina Authority as a single-municipal authority under the Borough of North East. H. Jones motioned to approve Resolution 04012024-1: Establishing a Municipal Authority as presented. T. Luke seconded. After a roll call vote, the motion carried 5-1. The vote was as follows:

Nancy Anderson	<u>No</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

A. Belson stated that those interested in serving on the board of the new authority should submit a letter of interest to the Borough office or to her email (abelson@northeastborough.com). She stated that the information would also be posted to the website.

**NEW BUSINESS:**

**Request to Approve Police Detective Job Description**

Chief Lam stated that the proposed Police Detective Job Description is in line with the collective bargaining agreement and would allow for the specialized training of a police detective. He stated that the position would be advertised and that eligible candidates would have to complete an oral and written testing process. T. Luke motioned to approve the Police Detective Job Description as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

**Memorandum of Understanding (MOU): North East Police Department and North East Fire Department**

Chief Lam stated that the proposed MOU between the North East Police Department and North East Fire Department details the security services as requested for the 2024 Cherry Festival with updated festival dates and pay rates to match the collective bargaining agreement. T. Luke motioned to approve the Memorandum of Understanding (MOU): North East Police Department and North East Fire Department as presented. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

**Request to Approve Cherry Festival Lease Agreement**

H. Jones motioned to approve the Cherry Festival Lease Agreement as presented. B. Beardsley seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

**Memorandum of Understanding (MOU): North East, Wesleyville, Lawrence Park Police Departments**

Chief Lam stated that the proposed MOU with North East, Wesleyville, and Lawrence Park Police Departments formalizes the agreement for services to be provided during the 2024 Cherry Festival. R. McGregor motioned to approve the Memorandum of Understanding (MOU): North East, Wesleyville, Lawrence Park Police Departments as presented. T. Luke seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

**Gibson Park: Shawn Giles Day – Give Back to the Community (August 20)**

H. Jones motioned to approve the request for Gibson Park: Shawn Giles Day—Give Back to the Community (August 20) as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

**Eaton Reservoir: Scout Troop 82—5k, 10k, Half Marathon for Troop 82 (September 1)**

B. Beardsley motioned to approve the request for Eaton Reservoir: Scout Troop 82 – 5k, 10k, Half Marathon for Troop 82 (September 1) as presented. R. McGregor seconded. After a roll call vote, the motion carried unanimously. The vote was as follows:

Nancy Anderson	<u>Yes</u>	Todd Luke	<u>Yes</u>
Amber Belson	<u>Yes</u>	Ryan McGregor	<u>Yes</u>
Heather Jones	<u>Yes</u>	Bill Beardsley	<u>Yes</u>

**Arbor Day Proclamation: April 26, 2024 – Mayor Morey**

Mayor Morey read the Arbor Day Proclamation.

**Second Monthly Meeting – April 15, 2024, if needed**

A. Belson stated that there will be a second monthly meeting.

**CORRESPONDENCE:**

- Police Chief Report
- Code Enforcement Report
- Departmental Report
- Manager’s Report
- Commissions and Authorities

**ANNOUNCEMENTS:**

A. Belson stated that Monday, April 8, 2024, will be a half day for Borough employees due to the solar eclipse, but that garbage service would not be effected.

Mayor Morey stated that April is Child Abuse Awareness Month. She stated that Pinwheels for Prevention will be displayed in the front yard of the Police Station, in coordination with the Crime Victim Center, in order to bring awareness to the community.

R. McGregor stated that the Baker Creek Watershed Association clean up day will be held on April 13. Those interested in participating will meet at the municipal parking lot on Vine Street at 12:00 p.m. on April 13 to walk the creek and clean up debris. He stated that everyone is welcome and encouraged to participate.

**PUBLIC COMMENTS:**

D. Adamus, 1220 Dewey Rd, asked what the deadline for submission is regarding letters of intent for the marina authority board. A. Belson stated that letters should be submitted by Thursday, May 2, 2024.

**ADJOURNMENT:**

At 6:13 p.m. H. Jones motioned to adjourn. T. Luke seconded. The motion carried unanimously.

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Rebecca Bliss (April 2, 2024)

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Patrick Gehrlein, Borough Manager