

APPLICATION FOR OCCUPANCY PERMIT

Borough of North East

31 W. Main St.

Phone: (814) 725-8611

North East, PA 16428

Fax: (814) 725-4996

Location Address		Business Name	
Name	Street Address	Telephone	E-mail or Fax
Property owner:			
Applicant:			

BUSINESS INFORMATION

Contact Name & Position	Billing Address	Telephone	E-mail or Fax	
Intended Use (Business Description)				
Square footage occupied		Number of Employees		
Days/Hours of Operation				
Will you be installing a sign?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
If so, did you obtain your permit?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO

PRINT NAME OF APPLICANT: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

OFFICE USE ONLY:

APPROVED: _____
Date

DENIED: _____
Date

ROBERT BRAYMAN, ZONING ADMINISTRATOR

Please see attached for additional information!

Please detach and keep for your records!!!

QUICK CONTACTS:

Local Services Tax/Earned Income Tax Questions, Forms, and Payments:

Martha Naeser
10300 West Main Road
P.O. Box 249
North East, PA 16428
(814) 725-4564

Water/Sewer/Garbage/Zoning Inquiries, Forms, and Payments:

Borough of North East
31 West Main Street
North East, PA 16428
(814) 725-8611

Chamber Office of North East:

North East Area Chamber of Commerce
17 East Main Street
North East, PA 16428
(814) 725-4262